



CITY OF HAYWARD

AGENDA REPORT

AGENDA DATE 04/18/06

AGENDA ITEM 5

WORK SESSION ITEM

TO: Mayor and City Council

FROM: Director of Public Works

SUBJECT: Authorization to Execute an Agreement with Bureau Veritas/Berryman and Henigar for Civil Engineering Plan Check Services

RECOMMENDATION:

It is recommended that the City Council approve the attached resolution authorizing the execution of an agreement with Bureau Veritas/Berryman and Henigar for on-call civil engineering plan check services.

DISCUSSION:

The City of Hayward has previously entered into agreements with private firms for building plan check services when the need has exceeded the availability or capacity of City staff. A similar situation now exists in the review of civil engineering plans submitted for major developments, and a similar arrangement is proposed. Use of outside services will benefit the City by allowing the City to employ the number of staff necessary to meet the average level of demand for plan check services and remain flexible enough to provide additional or more specialized plan check services, when required.

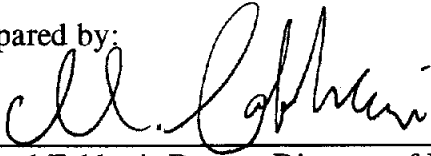
The current and projected workload in Engineering and Transportation exceeds the ability of existing staff to complete the necessary reviews in a timely manner. Many large and complex tracts, such as Eden Shores, La Vista, and Garin Vista (among others) are either currently in the review process or soon will need to be reviewed. Staff researched and solicited proposals from three firms that provide civil engineering plan check services. Staff met with representatives from each firm and, ultimately, selected the firm of Bureau Veritas/Berryman and Henigar (BV/BH) because of the firm's stated ability to provide a thorough review in an acceptable turn-around time. BV/BH staff has previously provided engineering design services to the City on other complex projects, such as the Downtown Sidewalk and the Cannery Public Improvements projects. Staff is generally pleased with its services and professionalism and is, therefore, recommending authorization to enter into this agreement.

Council has previously approved multiple-year agreements for building plan check services with the provision that such agreements be subject to annual appropriation, and a similar approach is proposed here. At the end of the three-year agreement period, staff will again issue a request for qualifications for civil engineering plan check services. As with City staff

review, actual costs for civil engineering plan check services will be fully reimbursed by applicable developers.

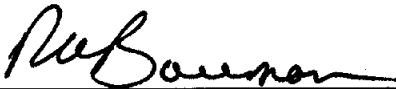
Staff recommends that the City Council approve the attached resolution authorizing the City Manager to sign a three-year agreement with BV/BH in an amount not to exceed \$75,000 per year.

Prepared by:



Morad Fakhrai, Deputy Director of Public Works/Engrg.

Recommended by:



Robert A. Bauman, Director of Public Works

Approved by:



Jesús Armas, City Manager

DRAFT

NH
4/13/06

HAYWARD CITY COUNCIL

RESOLUTION NO. 06-

Introduced by Council Member _____

**RESOLUTION AUTHORIZING THE CITY MANAGER
TO EXECUTE AN AGREEMENT WITH BUREAU
VERITAS/BERRYMAN AND HENIGAR FOR CIVIL
ENGINEERING PLAN CHECK SERVICES**

BE IT RESOLVED by the City Council of the City of Hayward that the City Manager is hereby authorized and directed to negotiate and execute a three year agreement with Bureau Veritas/Berryman and Henigar for on-call civil engineering plan check services not to exceed \$75,000 per year, in a form to be approved by the City Attorney.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2006

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:

MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward